

## PROCEEDINGS OF THE BROWN COUNTY FIRE INVESTIGATION TASK FORCE

### BOARD OF DIRECTORS

A meeting of the Board of Directors of the Brown County Fire Investigation Task Force was held on March 21, 2013, at 9:00 a.m., at the Brown County Sheriff's Office, 2684 Development Drive, Green Bay, WI.

Present: Larry Mours, David Konrath, Kevin Greene, Brad Muller, Ed Janke, Mike Nieft, Robert Kiser

Excused: Todd Delain, David Lasee

Absent: Eric Dunning

Item #1. Adoption of Agenda.

Motion was made by Janke and seconded by Muller to adopt the agenda. **Motion carried.**

Item #2. Review Minutes of Meeting of December 27, 2012.

Motion was made by Mours and seconded by Greene to approve the minutes from the last meeting. **Motion carried.**

Item #3. Report of Monthly Activities of the Fire Investigation Unit.

Muller reported that the fire investigation unit was called out to the following fires since the last meeting:

12-17-12 4931 Humboldt Rd., New Franken (vehicle/under investigation)  
12-29-12 845 Schwartz St., Green Bay (residence/juvenile)  
02-28-13 1632 Louise St., Green Bay (vehicle/arson)  
03-20-13 5028 Dickinson Rd., Glenmore (single-family residence/under investigation)

Item #4. Report of General Membership President.

Muller reported that the last General Membership meeting was on March 7, 2013, at Howard Fire Station #1. The IAAI spring conference is June 4-6, 2013. Joe Gabe will be the new task force coordinator, replacing Muller. Gabe is in training now and will officially take over in September when Muller resigns. Muller will stay on unofficially and set up orientation for the new investigators (Fred Laitinen and Greg Steenbock). It was explained at the meeting how reports will stay with the jurisdiction where it happened.

Item #5. Old Business.

A. Disposition of Case Proceedings.

Nothing to report.

B. Discussion on New Vehicle.

Kiser reported that he was in contact with State Representative Reid Ribble's office as to what we need and asked about their vehicle surplus and if they would have something for us. Ribble's assistant stated that he will see what they can find. Muller stated that Greenleaf Fire pledged \$500 and Tri-County pledged \$1,000. It was suggested that we need to formalize a plan and go to a private foundation for money as there is no grant money out there. It was suggested putting a package together for the next meeting. Konrath volunteered to help put a packet together to use to solicit donations for a new truck.

Item #6. New Business.

Due to the amended bylaws with an increase in the number of investigators from 12 to 15, there are three openings. A letter will be sent out to the Brown County fire and police departments asking if anyone is interested. Muller is working with Captain Deneys from the Brown County Sheriff's Office in getting the BATS system up and running.

Muller passed out the Investigators & Interns Log for 2012 showing responses to fires and attendance at meetings. There were 28 callouts in 2012 with one being a fatal. There was a negative balance of \$1,400 in the budget at the end of the year.

Konrath gave the financial report and stated that the task force has spent \$409 so far this year.

Item #7. Report of Juvenile Firesetter Program Coordinator.

It was reported that Nick Craig had seven juveniles through the program in the last few months.

Item #8. Other Matters.

Kiser is retiring from the De Pere Fire Department. Nieft will serve as the interim chairperson of the Board of Directors as the representative from the Brown County Fire Chiefs Association until the election of officers in September.

Item #9. Set Date, Time, and Location of Next Meeting.

The next meeting was set for June 20, 2013, at 9:00 a.m. at the Brown County Sheriff's Office, 2684 Development Drive, Green Bay, WI.

Item #10. Adjourn.

Motion made by Mours and seconded by Muller to adjourn the meeting. **Motion carried.**

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Respectfully submitted,

Marsha Laurent  
Recording Secretary